TOBIAS
SCHOOL OF ART & THERAPY

Completion of Training Outside of Expected Time-frame

Reviewed and Revised 12th September 2017. To be approved by Trustees on 5th October 2017

Currently students are expected to complete all the training's requirements within a 2-year period from their last class-taught element without cost.

However, from today, if the student hasn't fulfilled the requirements within that 2-year period they will be de-registered from Tobias. This means that they will be no longer a student here and hence assumed to have stopped the training. Consequently, Tobias will not provide any student support including placement co-ordination, tutorial and mentoring. The student will then be offered an academic award commensurate with the level achieved, and subject to the student satisfying the requirements pertaining at that time, and an academic transcript.

This 2-year period will not be adjusted to take into account earlier extensions of time the student has already received, For the sake of clarity the 2-year period from the last class-taught element will still apply.

If you wish to continue with the training and complete all the requirements then your registration can be continued (or the student be re-registered), but this will be subject to a one-off fee with a minimum cost of £500.00. Higher amounts may be payable depending on the extent of the outstanding elements of the training. This will be subject to mutual agreement.

However, the outstanding requirements will then need to be fulfilled within an additional 2-year period. This period, total of 4 years, would still be calculated from the student's last class-taught element. This time period will pertain notwithstanding when the student re-registers despite any possible hiatus in their training.

The only exception to the above is if the student has received an intermission from studies. Then the process would be subject to negotiation with new submission dates and deadlines. See the Tobias website for what criteria can warrant an intermission at www.tobiasart.org